



6516 Detroit Avenue, Suite 1
Cleveland, OH 44102
leasing@nwneighborhoods.org
216.961.4242

Housing Application Process

Thank you for your interest in affordable housing with Northwest Neighborhoods. The following steps outline the application and approval process for our affordable housing communities. Completing each step and providing all required documentation will help ensure your application is processed as quickly as possible.

1. Complete the Initial Intake Form

Submit the intake form online at nwneighborhoods.org/intake.

2. Schedule an Eligibility Appointment

Contact our leasing team to schedule an appointment by calling 216.961.4242 or emailing leasing@nwneighborhoods.org.

3. Complete the Housing Application

Prior to your appointment, complete the housing application, available at nwneighborhoods.org/application.

Please note:

- Applications must be completed in blue or black ink (using only one color throughout).
- Applications must be printed single-sided.

4. Attend Your Eligibility Appointment

Bring the following items to your appointment:

- Photo identification for all adult household members
- Social Security cards for all household members
- Documentation of all household income and assets
- A \$35 non-refundable application fee in the form of a money order

Please note that your application process may be delayed if all required documentation and the application fee are not provided at the time of your appointment.



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5. Verification and Screening

Following your appointment, Northwest Neighborhoods will conduct employment verification, landlord verification, and a background screening.

6. Application Decision

Applicants will receive notification of either approval or denial based on program eligibility requirements and screening results.

7. Lease Signing

Approved applicants will be contacted to schedule a lease signing appointment.

8. Move In

Once the lease is signed and all move-in requirements have been met, you will receive your move-in date and can begin enjoying your new home.

Please note that submission of an application does not guarantee housing placement. Eligibility requirements and unit availability apply.